

## Friends of Jesmond Library: Gift Aid Declaration



Help keep our library smiling

## This form needs to be returned to the Friends of Jesmond Library

I would like to make a donation to the Friends of Jesmond Library.

Amount to be donated: .....

Date of first donation:.....

Frequency of donation:

Annual Monthly One-off

Please treat as Gift Aid donations all qualifying gifts of money made Today only  $\Box$  Today and in the future  $\Box$ 

Please tick the boxes that you wish to apply.

I confirm that I have paid or will pay an amount of Income Tax and/ or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASC's) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes, such as VAT and Council Tax, do not qualify. I understand that the charity will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

## **Donor's Details**

Title: First name (or initials):
Surname:
Full home address:
Postcode:
Email:
Telephone:
Signature:Date:

Please notify the charity or CASC if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains tax.

If you pay income tax at the higher or additional rate and you want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your self-assessment tax return or ask HM Revenue and Customs to adjust your tax code.

The Friends of Jesmond Library is a registered charity (charity number 1151935) and a company limited by guarantee (company number 08430250) registered in England and Wales. Our registered office is at Jesmond Library, St George's Terrace, Jesmond, Newcastle upon Tyne NE2 2DL. When completed and signed, this form should be returned to this address. (The letter box is in the back lane.) Any queries can be addressed to finance@jesmondlibrary.co.uk